

**SUGAR BEET FOOD STORE COOPERATIVE**

**BOARD OF DIRECTORS PLANNING MEETING**

**Tuesday, February 11, 7:00pm**

**Oak Park Main Library, First Floor – 834 Lake St.**

Board of Directors present: Laura Bacon, Ryan Bradley, Jim Doyle, Tom Hollinden, Bri Kellogg, Greg Kolar, Sharon Newton, Jill Niewoenher, Peter Nolan, and Janet Rouse

Staff: Jen Wenschhof, Jolie, and Lissa

**Welcome and Call to Order 7:06 PM**

1. **Interim General Manager’s Report (Jen)**
	1. Updated budget coming 2/12/20
		1. Based on a 5% increase from last year / Reviewed first quarter from 2019 to 2020
		2. Discussion on budget
	2. Store Initiatives
		1. Exterior Sign
			1. Village meeting is scheduled for 3/25/20 (this might move)
			2. Public comment from board members may be needed
			3. Discussion on securing an architect for elevation / design for this meeting
		2. Review of upcoming events
		3. Produce case: discussed / waiting on pricing
		4. Bread cooler: cost is too much to repair
			1. Remerchandised current bread with best sellers
			2. Discussed replacement options for the area, including possible hot/cold bar
		5. Owner refunds
			1. Ryan moves to pay owner refunds
			2. Jim seconds. Motion passes.
2. **GM Transition Committee Update (Tom):** at this point Tom provides board with all positive feedback on the interim GM performance and states no concerns
3. **GM Search Committee Update**
	1. There were 2 interviews today
	2. Committee will continue to review incoming resumes
4. **Standing Committee Updates**
5. Governance / Board Development Committee (Peter, Bri, Sharon, and, Kathy)
	* + 1. Kathy will send out board application packet to the BOD
			2. Bri will investigate dates for potential board in store leading up to election
6. Community Outreach Committee (Bri, Janet, Jill)
	* Winter Markets: 3/7, 4/11- reviewed need for BOD to volunteer (secured some volunteers)
	* Annual Meeting : securing vendors for annual meeting/ discussed floor plan for event
7. Strategic Plan / Finance Committee (Jim, Greg, Tom): no update
8. Loan Committee (Peter, Jim, Greg, Tom, Bill G): no update
9. **2020 Board Meeting calendar, upcoming**
10. 3/10 (planning)
11. 4/19 Annual meeting (public)
12. 5/12 (planning)
13. 6/9 (public)
14. 7/14 (planning)
15. 8/11 (public)
16. 9/8 (planning)
17. 10/13 (public)
18. 11/10 (planning)
19. 12/8 (public)
20. **Adjourn for Executive Session**
	1. Jill moves to adjourn
	2. Laura seconds. Adjourns at 8:23 PM.